

<u>CE Broker</u> is the official CE/CME tracking system of the Georgia State Board of Long-Term Care Facility Administrators. The Board has provided you with a free Basic Account, so you have access to the most helpful education tracking tools right at your fingertips.

CE Broker is 100% free to use, but licensees do have the option to subscribe to an upgraded account, which offers additional CE tracking tools outlined below.



## **HOW TO ACTIVATE YOUR FREE CE BROKER ACCOUNT?**

- 1. Visit <a href="https://www.cebroker.com/ga/plans">www.cebroker.com/ga/plans</a>
- 2. Select the Basic Account option
- 3. Enter your license number and get started tracking your continuing education!

## **Comprehensive Course Search**

The <u>CE Broker Course Search</u> may be used to help you find courses that may meet the requirements for your license renewal. Once you have located a course, be sure to review the Board Rules to ensure that the course complies with requirements therein before you complete the course. Any Courses with the "Take it Here" tag will be instantly reported to

your account and appear in your Course History. To find courses, visit <u>courses.cebroker.com/search/ga</u> and select your profession.

## **Helpful Support Center**

CE Broker provides dedicated support 8AM-8PM ET Monday - Friday with a team of experts trained on the rules and regulations of the Georgia State Board of Long-Term Care Facility Administrators. You can reach them by phone at 877-434-6323 or via email and live chat.

## **FAQ**

Visit the <u>CE Broker FAQ</u> directly for detailed information on CE Broker and how to use your free account.



**PRO TIP:** Bring CE compliance wherever you go with the CE Broker mobile app. Available on iPhone and Android from the <u>App Store</u> or <u>Google Play</u>.



For questions regarding the Board's partnership with CE Broker, Inc. please contact the Board by e-mail at <a href="mailto:Trades3@sos.ga.gov">Trades3@sos.ga.gov</a>. You may also write the Board:

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